



WHPA EXECUTIVE COMMITTEE MEETING

January 17, 2018 (12:00pm – 1:30pm PST)

AGENDA

1. Roll Call
2. Prior Minutes Approval
3. Facilitated Discussion:
Transition to California
501(c)(3) Nonprofit Public
Benefit Corporation
 - a) Roadmap Overview
 - b) EC as Interim Board of
Directors & Articles of
Incorporation Needs
 - c) Draft Bylaws Status & Next
Steps
4. Closing Comments &
Adjournment by 1:30pm

For Telephone access:

1. Dial 1-712-775-7035
2. Enter Participant Access
Code: **209130#**

Announce your name and organization when speaking.

Mute when not speaking.

- Use *6 to take on/off mute thru teleconference line if needed



WESTERN HVAC
PERFORMANCE
ALLIANCE

◀ ROLL CALL (Invitees)

WHPA Staff, Wendy Worrell (5 min)

EXECUTIVE COMMITTEE

- ACCA – Don Langston
- AHRI – Garrett McGuire
- ASHRAE – Ron Jarnagin (Co-Chair)
- CEC – Lea Haro
- CPUC – Justin Hagler
- HARDI – Talbot Gee
- IHACI – Bob Wiseman
- JCEEP – David Dias
- NCI – Dominick Guarino
- PG&E – Christian Weber
- SCE – Scott Higa
- SDG&E – Paul Thomas (Co-Chair)
- SoCalGas – Harvey Bringas
- UA – Don Tanaka

GUESTS

- ACCA – Louis Fuentes
- AHRI – Allison Edwards
- BMI – Pete Jacobs
- PG&E – Mark Salavitch*
- SCE – Matthew Horwitz
- SoCalGas – Peter Tanios*
- UA – Jerry Trevino*

WHPA Staff

- BBI – Mark Lowry (WHPA Chief of Staff)
- InfoPlast – Wendy Worrell (Host)
- Key SEO – Judy Johnson (Scribe)

* Not Registered



WESTERN HVAC
PERFORMANCE
ALLIANCE

AGENDA

Meeting: WHPA Executive Committee (EC)		Location: Telecon and WebEx
Date: Wednesday, January 17, 2018 Start Time: 12:00 p.m. PST End Time: 1:30 p.m. PST Participants: WHPA Executive Committee and Guests Co-Chairs: Paul Thomas, SDG&E & Ron Jarnagin, ASHRAE Meeting Leader/Facilitator: Mark Lowry, WHPA Chief of Staff & BBI CEO Scribe: Judy Johnson, WHPA Staff Webinar: Wendy Worrell, WHPA Staff IOU Representatives: Christian Weber, PG&E; Paul Thomas, SDG&E; Scott Higa, SCE; Harvey Bringas, SoCalGas		Telecon: Dial-In Number: 1-712-775-7035 Participant Access Code: 209130# <i>NOTE: If you are inadvertently dropped from the call or have difficulty accessing it, dial 716-293-9623 and use the dial-in and access code numbers listed above.</i> WebEx: 1. Link: https://betterbuildings.webex.com/betterbuildings/onstage/g.php?MTID=ea6a83d49c1eeffe8c334e16235f95f11 2. Password: WHPA <i>Please note that all meetings will be recorded for note purposes. Please mute your phone (*6) when you are not speaking</i>
PDT TIME	TOPIC	FACILITATOR
5 min. 12:00pm-12:05pm	Roll Call	Wendy Worrell
5 min. 12:05pm-12:10pm	Prior Minutes Approval (from December 13, 2017 EC Meeting)	Mark Lowry
80 min. 12:10pm-1:30pm	Facilitated Discussion: Transition to California 501(c)(3) Nonprofit Public Benefit Corporation <ul style="list-style-type: none"> • Roadmap Overview • EC as Interim Board of Directors & Articles of Incorporation Needs • Draft Bylaws Status and Next Steps 	Mark Lowry
by 1:30pm	Closing Comments & Adjournment	Paul Thomas & Ron Jarnagin



PRIOR MINUTES APPROVAL

WHPA Staff, Mark Lowry – BBI CEO (5 min)

- ▶ MOTION to Approve December 13, 2017 WHPA Executive Committee Meeting Minutes



WHPA Executive Committee Meeting – December 13, 2017

Call to Order

Mark Lowry (BBI CEO) called the meeting to order at 12:07 p.m. PST.

Agenda

Topic	Facilitator
Roll Call	Bonnie Gustavson
Approve Minutes of November 15, 2017, EC Meeting	Mark Lowry
Announcements	Mark Lowry
CQI FDS WG Work Product (#1): "HVAC System Performance Assessment Calculation Procedures" White Paper	Pete Jacobs
CQI FDS WG Work Product (#2): "Test Protocols and Procedures to Support HVAC System Performance Assessment" White Paper	Pete Jacobs
HSES and Chartering Committees: Overview of the Scoping Outputs for the Proposed WHPA Articles of Incorporation and Bylaws	Mark Lowry
New Business and Adjourn	Mark Lowry

Roll Call – Attendance

A quorum (eight or more) of the Executive Committee (EC) was present or represented by proxy.
To avoid repetition, the abbreviation for the name of the member organization will be used in the body of the minutes.

Organization	First Name	Last Name	WHPA Category	P=Present
Executive Committee				
ACCA (Air Conditioning Contractors of America)	Don	Langston	Contractor Association	P-has proxy for NCI
AHRI (Air-Conditioning, Heating, and Refrigeration Institute)	Garrett	McGuire	HVAC Manufacturer Association	P-has proxy for ASHRAE
ASHRAE	Ron	Jamagin (Co-Chair)	Engineering Society	proxy assigned to AHRI
CEC (California Energy Commission)	Lea	Haro	Government (Other than CPUC)	P
CPUC (California Public Utilities Commission)	unassigned		CPUC	
HARDI (Heating, Airconditioning & Refrigeration Distributors International)	Talbot	Gee	Distributor Association	
IHACI (Institute of Heating and Air Conditioning Industries)	Bob	Wiseman	Contractor Association	P
JCEEP (Joint Committee on Energy and Environmental Policy) Western States Council	Dave	Dias	Organized Labor	proxy assigned to UA
NCI (National Comfort Institute)	Dominick	Guarino	Educator, Trainer	proxy assigned to ACCA
PG&E (Pacific Gas and Electric Company)	Christian	Weber	California IOU	P
SCE (Southern California Edison)	Scott	Higa	California IOU	P
SDG&E (San Diego Gas & Electric)	Paul	Thomas (Co-Chair)	California IOU	P
SoCalGas (Southern California Gas Company)	Harvey	Bringas	California IOU	P
UA (United Association)	Don	Tanaka	Organized Labor	P-has proxy for JCEEP



Facilitated Discussion: WHPA Transition to Legal Entity

WHPA Staff, Mark Lowry (BBI) – (80 min)

- ▶ **Transition to California 501(c)(3) Nonprofit Public Benefit Corporation**
 - WHPA Roadmap for Success – 2018 & Beyond Overview
 - Existing WHPA Executive Committee (EC) as Interim WHPA Board of Directors
 - Articles of Incorporation Needs
 - Draft Bylaws Status & Next Steps
 - Chartering Committee Review – Email Vote on Escalation to EC
 - Presentation to EC/Interim Board at follow-up Meeting TBD





Meeting Close

EC Co-Chairs, Paul Thomas (SDG&E) & Ron Jarnagin (ASHRAE)

- ▶ Closing Comments
- ▶ Adjournment by 1:30pm PST



For More Information, Contact ...

▶ Executive Committee Co-Chairs

- Paul Thomas (SDG&E)
- pthomas@semprautilities.com
- 858-276-9122 Cell
- Ron Jarnagin (ASHRAE)
- Ron.Jarnagin@att.net
- 509-430-4113 Cell

▶ WHPA Staff

- Mark Lowry (WHPA Transition Lead)
- Mark.Lowry@betterbuildingsinc.com
- 224-409-5577 Cell
- Wendy Worrell (Host/Admin)
- wendy.worrell@infoplast.com
- 951-244-6400 Direct Office -or- 949-246-4985 Cell
- Judy Johnson (Scribe)
- jjohnson@keyseo.biz
- 949-422-8210 Cell

