



WHPA HVAC STAKEHOLDER ENGAGEMENT STRATEGY (HSES) COMMITTEE MEETING

December 8, 2017 (9:00am – 10:30am PST)

AGENDA

1. Roll Call
2. Co-Chairs' Opening Comments
3. Chartering Committee Update
4. Final Scoping Development Discussion
5. Adjournment by 10:30pm

Note: Rather than take agenda time, HSES Committee Minute Minutes will be emailed for review and stated vote approval outside of meetings.



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For Telephone access:

1. Dial 1-712-775-7035
2. Enter Participant Access Code: 209130#

Announce yourself and organization when speaking.

Mute when not speaking.

- Use *6 to take on/off mute thru teleconference line if needed

◀ ROLL CALL (Invitees)

WHPA Staff, Wendy Worrell (5 min)

- ❑ ACCA – Don Langston
- ❑ AHRI – Garrett McGuire
- ❑ CALBO – Bob Barks
- ❑ CEC – Lea Haro
- ❑ CPUC – Peter Biermayer, Justin Hagler & Jeorge Tagnipes
- ❑ Galawish Consulting Associates – Elsia Galawish
- ❑ HARDI – Talbot Gee
- ❑ HVAC Excellence – Eugene Silberstein
- ❑ ICSC – Keith Walker
- ❑ IHACI – **Bob Wiseman (CO-CHAIR)**
- ❑ Indio Cooling & Heating Supply – Tim Mann
- ❑ JCEEP – David Dias
- ❑ NCI – Mel Johnson
- ❑ PG&E – Mark Salavitch and Christian Weber
- ❑ SCE – Scott Higa
- ❑ SDG&E – **Paul Thomas (CO-CHAIR)** & Pedro Ramirez
- ❑ SoCalGas – Harvey Bringas
- ❑ SMUD – Ravi Patel
- ❑ SynergyNexGen – Barbara Hernesman
- ❑ Transformative Wave – Joe Schmutzler
- ❑ Tre'Laine Associates – Pepper Hunziker
- ❑ WHPA Staff – Mark Lowry & Wendy Worrell



Co-Chair's Opening Comments

Co-Chairs Bob Wiseman (IHACI) & Paul Thomas (SDG&E) – (10 min)

▶ Transition Timeline Update Overview

- **Dec 8th: HSES Committee Meeting**
 - Final Scoping Development (Membership Categories, Board of Directors, & Officers of the Corporation)
- **Dec 12th: Chartering Committee Meeting**
 - Bylaws and Articles of Incorporation Development
- **Dec 13th: Executive Committee Meeting**
 - EC “Temperature Check” on Incorporation Work to Date
- **Dec 15th: (Optional) HSES Committee Meeting**
 - 9:00am – 10:30am PST
 - Incorporation Document Vetting
- **Dec 20th: Special Executive Committee Meeting**
 - Approval of Incorporation Documents; Next Steps



Chartering Committee Update

Chartering Chair Dave Dias (JCEEP) – (10 min)

▶ Deliverable Development Status

- **Vision & Mission Statement Finalized**

(More details on slide 5)

- **Overarching Goals Drafted**

- Further Revision on Hold Pending Bylaws & Articles of Incorporation Completion
- Chartering/HSES Members to Email Input to WHPA Staff for Consolidation (as desired)
- Full Goal Development Expected at Q1, 18 In-Person Mtg

- **Decision: Membership Category Consolidation**

(More details on slide 6)

▶ Next Steps:

- Bylaws & Articles of Inc Vetting/Finalization



Chartering Committee Update

Chartering Chair Dave Dias (JCEEP) – (10 min)

▶ VISION – Approved by Consensus Dec 6th

“The Western HVAC Performance Alliance (WHPA) is an organization that will serve as a credible, reliable, influential, and effective resource for a broad-based community of HVAC stakeholders who have joined forces to transform the marketplace focused on the energy efficiency, environmental quality, and sustainability goals of California. Through stakeholder collaboration a united HVAC industry has the power to impact the present and the future.”

▶ MISSION – Approved by Consensus Dec 6th

“The WHPA will work as a guiding light for California stakeholders to educate and support present and future HVAC energy efficiency initiatives to benefit consumers. The organization will facilitate communication and action among a wide set of market actors through workforce education & training, emerging technologies, and industry-vetted HVAC programs.”



Chartering Committee Update

Chartering Chair Dave Dias (JCEEP) – (10 min)

► Decision: Consolidated Membership Categories

PROPOSED CONSOLIDATED CATEGORIES	HISTORICAL WHPA CATEGORIES IN PROPOSED	CATEGORIES ADDED IN PROPOSED
Direct Supply Chain/Market Actor/End User	Contractor (Nonresidential)	<i>HERS rater</i>
	Contractor (Residential)	<i>End user organization (e.g. private educational institution)</i>
	Controls (Manufacturer or Distributor)	
	Distributor	
	Energy Efficiency Program Consultant	
	HVAC Manufacturer	
	Owner/Facility Management/Property Management Company	
Industry/Consumer /Educational Organization	Certifying Body	<i>Regional Energy Network</i>
	Contractor Association	
	Distributor Association	
	Engineering Society	
	HVAC Manufacturer Association	
	Organized Labor	
	Owner/Facility/Property Management Association	
	Energy Efficiency Organization	
	Research Organization	
	Educator, Trainer	
Third Party Quality Assurance Provider		
Local/State/Federal Government Agency	CPUC	
	Codes & Standards Official (Association or Jurisdiction)	
	Government (Other Than CPUC)	
Energy Providers	California IOU	
	Publicly Owned Utility	
Associate*	Emeritus	<i>Students</i>
	Media	
	Other Stakeholder	



Final Scoping Development Discussion

WHPA Staff, Mark Lowry – (65 min)

▶ Membership Levels

◦ Tiered Membership Fee Structure

- Based on Consolidated Membership Categories

▪ Voting Member Categories

- Direct Supply Chain/Market Actor/End User
- Industry/Consumer/Educational Organization
- Local/State/Federal Government Agency
- Energy Providers

▪ Non-Voting Member Category

- Associate

◦ Critical Decisions for Incorporation:

- Which Categories are eligible to serve as Officers/Directors?



Continued Scoping Development Discussion

WHPA Staff, Mark Lowry – (65 min)

▶ Board of Directors:

- Should the current EC become the initial Board of Directors?
- Should the current EC be surveyed/evaluated for participation desire and/or engagement history, including the option to change member organization representatives?
 - Board of Directors general description to be used
- How often should the Board of Directors regularly refresh (every 1, 2, or 3 years) to keep WHPA focused on near term and intermediate goals?
 - Chartering Committee to handle the details upon HSES Committee input



Continued Scoping Development Discussion

WHPA Staff, Mark Lowry – (75 min)

▶ Officers of the Corporation

- President or Chair
- Secretary
- Treasurer/CFO
 - Who fills these roles?





Meeting Close

Co-Chair, Paul Thomas (SDG&E)

- ▶ Adjourment by 10:30am PST



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For More Information, Contact ...

▶ WHPA Committee Co-Chairs

- Paul Thomas (SDG&E)
- pthomas@semprautilities.com
- 858-276-9122 Cell
- Bob Wiseman (IHACI)
- bwiseman@cphac.com
- 818-282-2480 Cell

▶ WHPA Staff

- Mark Lowry
- Mark.Lowry@betterbuildingsinc.com
- 224-409-5577 Cell
- Wendy Worrell
- wendy.worrell@infoplast.com
- 951-244-6400 Direct Office -or- 949-246-4985 Cell

